

# NATIONAL PHEASANT FEST & Quail Classic

March 11 - 13, 2022

CHI Center, Omaha, NE



Dear Exhibitors,

**Thank you** for being part of the 2022 National Pheasant Fest and Quail Classic. This year we are excited to be back in Omaha!

Please find listed below important information for all exhibitors to know. The documents can also be found on our website – <a href="https://www.pheasantfest.org">www.pheasantfest.org</a> under the "Exhibitor Information" tab. To access the various links below, please remember to Ctrl + Click to follow the link.

Show Site Location: CHI Convention Center

455 N. 10<sup>th</sup> St. Omaha, NE 68102

Show Hours: Friday, March 11, 2022 12:00 pm – 7:00 pm

Saturday, March 12, 2022 9:00 am – 6:00 pm Sunday March 13, 2022 9:00 am – 4:00 pm

# Booth Move In and Set-Up

Setup will take place on Thursday, March 10, 2022, from 9:00 am until 7:00 pm and Friday, March 11, 2022 from
 8:00 am until 10:30 am. It is advised to arrive early on Thursday to setup to avoid the Friday rush.

#### Exhibitor Passes

- You will receive 4 exhibitors passes per booth to exchange between workers. These passes will be distributed upon exhibitor check-in at the CHI Center in the Exhibit Hall. If you need additional passes, you may purchase more for \$5.00 per pass.
- If you have not submitted a signed Exhibitor agreement directly to Pheasants Forever, please sign and return by February 25<sup>th</sup>. (see attached). You may scan and email your signed agreement to Gerry Cliff. gcliff@pheasantsforever.org

# Booth Payment

o **All booths must be paid for prior to February 25th, 2022**. To make other arrangements, please call Gerry Cliff at (763)-350-7362.

# **Insurance Requirement**

All exhibitors are required to provide Pheasants Forever with a copy of their liability insurance. If you do not
have liability insurance, please contact Specialty Insurance Agency at (715)-246-8908 for purchasing options.

# • Electric, Internet and Telephone needs

- Any electric, audio visual, or internet you may need for your booth will need to be ordered directly through the CHI Convention Center. Follow the link to find ordering forms: http://chihealthcenteromaha.com/exhibitors/
- These purchases may also be made at the facility office upon arrival during your setup

#### Booth Decorations and Shipping

- Freeman is the official decorator for National Pheasant Fest and Quail Classic. Tables & Chairs ARE NOT provided.
- If you have not yet ordered your tables, chairs, carpeting, etc., please do so here: https://www.freemanco.com/store/show/landing?showID=510360
- o Freeman also handles shipping of any materials you may need to do.

#### Tickets

- Tickets are available on a first-come-first-serve basis for the Friday Event, and the Saturday evening National Pheasant Fest and Quail Classic Banquet. Please purchase tickets online at: https://pfqf.myeventscenter.com/event/2022-National-Pheasant-Fest-57234
- o Or purchase tickets through Alexa Pudil at (651) 209-4957.

#### Hotel Rooms

o For this year's National Pheasant Fest & Quail Classic please follow the link and refer to Pheasant Fest when making your room reservations: <a href="https://www.pheasantsforever.org/Pheasant-Fest/Hotel-Information.aspx">https://www.pheasantsforever.org/Pheasant-Fest/Hotel-Information.aspx</a>

#### Exhibitor Parking

 Exhibitor parking at the CHI Center for exhibitors needing to park their trailers is available behind the loading docks. These spaces are available for exhibitor move in trailers only. These spaces are not for daily in and out traffic.

# General Parking

o Parking around the CHI Center is available for \$10 per day. You can pay at the parking booth at the entrance.

#### Covid-19

We plan to adhere to the local Omaha and state of Nebraska health guidelines at the time of the event.

Thank you for being part of the 2022 National Pheasant Fest and Quail Classic! We look forward to seeing each of you in Omaha this coming March!